



Report of the Chair

Scrutiny Programme Committee – 13 May 2019

Membership of Scrutiny Panels and Working Groups

Purpose:	The Scrutiny Programme Committee is responsible for appointing members and conveners to the various scrutiny panels / working groups that are established. This report advises of relevant matters that need to be considered.
Content:	This report is provided to facilitate any changes that need to be made.
Councillors are being asked to:	<ul style="list-style-type: none">• agree the membership of Panels and Working Groups reported, and any other changes necessary.• consider inviting established Performance Panels to appoint their convener for the 2019/20 municipal year.• renew the co-option of all Scrutiny Performance Panel conveners for the 2019/20 municipal year.
Lead Councillor:	Councillor Mary Jones, Chair of the Scrutiny Programme Committee
Lead Officer & Report Author:	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: brij.madahar@swansea.gov.uk
Legal Officer:	Debbie Smith
Finance Officer:	Paul Cridland

1. Introduction

1.1 In accordance with Council report 18 October 2012, when current scrutiny arrangements were agreed, the Scrutiny Programme Committee is responsible for appointing members and conveners to the various scrutiny panels / working groups that are established.

2. Proposed Revision to Current Scrutiny Panel / Working Group Membership

2.1 Schools Performance Panel.

REMOVE Councillor Mo Sykes

As a consequence of this change, a new convener for this Panel will need to be appointed. The new convener would be invited to attend Committee meetings as a co-opted member, and be a member of the Public Services Board Scrutiny Performance Panel, and the regional Education Through Regional Working (ERW) Scrutiny Councillor Group.

Following this change the revised membership of this Panel will be 17:

Labour Councillors: 6

Cyril Anderson	Louise Gibbard
Mike Durke	Beverley Hopkins
Fiona Gordon	Hazel Morris

Liberal Democrat/Independent Councillors: 3

Mike Day	Susan Jones
Lynda James	

Conservative Councillors: 5

Steve Gallagher	Myles Langstone
David Helliwell	Linda Tyler-Lloyd
Lyndon Jones	

Other:

Statutory Coopted Members: 3

David Anderson-Thomas	Parent Governor Representative
John Meredith	Church Representative
Alexander Roberts	Parent Governor Representative

3. Guiding Principles

3.1 When determining membership / conveners or agreeing any changes there are some key considerations for the Committee:

- It is necessary for more than one political group to be represented on each panel / working group.
- These bodies also need to be of a manageable size in terms of team working and effective questioning.
- To ensure that all political groups have opportunities and are engaged.
- Good scrutiny practice places emphasis on respect for minority party wishes around both chairing of such bodies and the work programme.
- Being fair and balanced in the appointment of conveners, when there is interest from more than one councillor, e.g. giving opportunity to those who have not acted as convener previously.

- The Committee should reflect on the existing 'balance' of conveners to help inform future appointments.
- A minimum of three members should be present at all meetings.

4. Appointment of Performance Panel Conveners

- 4.1 The Committee should consider whether to delegate responsibility to any Performance Panels established by the Committee, to appoint their convener for the 2019/20 municipal year. Although it is a clear responsibility of the Committee to appoint all conveners, it may wish to delegate in the case of the Performance Panels if it feels this would be represent a more reasonable and effective approach. If the Committee is minded to do so, Performance Panels could be asked to appoint their convener, from their membership, at their next available meeting. The Committee will then be informed of the outcome. Nothing in the above however would prevent the Committee from appointing conveners of Performance Panels if circumstances suggest that it would be expedient to do so.

5. Other Membership Issues

- 5.1 With the moving of the Annual Meeting of Council to 9 May, this Committee meeting has become the first Committee meeting of the 2019/20 municipal year. In order for their continued attendance and participation in the Committee, the Committee is asked to renew the co-option (in a non-voting capacity) of all Scrutiny Performance Panel conveners for the 2019/20 municipal year.

6. Legal Implications

- 6.1 There are no specific legal implications raised by this report.

7. Financial Implications

- 7.1 There are no specific financial implications raised by this report.

Background Papers: None

Appendices: None